

Course Outline

CHC30113 Certificate III in Early Childhood Education and Care

Qualification/Co urse/Unit of Competency (if single)	CHC30113 Certificate III in Early Childhood Education and Care																						
Purpose	This qualification reflects the role of the workers in a range of early childhood education settings who work within the requirements of the Education and Care Services National Regulations and the National Quality Standard. They support the implementation of an approved learning framework, and support children's well being, learning and development. Depending on the setting, educators may work under direct supervision or autonomously.																						
Course Provider	CJAE Pty. Ltd. T/as Angel Institute of Education RTO ID: 22115 Phone: 03 97925259 email: info@angelinstitute.com.au																						
Delivery Mode	CHC30113 Certificate III in Early Childhood Education and Care is delivered as face to face delivery in a combination of classroom and simulation environment for 1day/week. Work placement also forms part of this course																						
Delivery Site/Location	Please call us to discuss your nearest training location. Note: During COVID19, all classes have been moved to virtual classroom.																						
Course Duration	52 weeks excluding public holidays and school holidays																						
Career Outcomes	Once you have successfully completed the CHC30113 Certificate III in Early Childhood Education and Care you can apply for jobs within the childcare industry which may include: <ul style="list-style-type: none"> • Early Childhood Educator • Family Day Care Coordinator • Nanny • Child Care Worker 																						
Education Pathways	The further study pathways available to students who undertake this qualification include: <ul style="list-style-type: none"> • CHC50113 Diploma of Early Childhood Education and Care 																						
Units of Competency	The CHC30113 Certificate III in Early Childhood Education and Care requires the completion of the following 18 units (including 15 core and 3 electives). <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">CODE</th> <th style="width: 60%;">Unit Title</th> <th style="width: 20%;">Type</th> </tr> </thead> <tbody> <tr> <td>CHCDIV002</td> <td>Promote Aboriginal and/or Torres Strait Islander cultural safety</td> <td>C</td> </tr> <tr> <td>CHCECE001</td> <td>Develop cultural competence</td> <td>C</td> </tr> <tr> <td>CHCECE002</td> <td>Ensure the health and safety of children</td> <td>C</td> </tr> <tr> <td>CHCECE003</td> <td>Provide care for children</td> <td>C</td> </tr> <tr> <td>CHCECE004</td> <td>Promote and provide healthy food and drinks</td> <td>C</td> </tr> <tr> <td>CHCECE005</td> <td>Provide care for babies and toddlers</td> <td>C</td> </tr> </tbody> </table>		CODE	Unit Title	Type	CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety	C	CHCECE001	Develop cultural competence	C	CHCECE002	Ensure the health and safety of children	C	CHCECE003	Provide care for children	C	CHCECE004	Promote and provide healthy food and drinks	C	CHCECE005	Provide care for babies and toddlers	C
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CHC30113 Certificate III in Early Childhood Education and Care

	CHCECE007	Develop positive and respectful relationships with children	C
	CHCECE009	Use an approved learning framework to guide practice	C
	CHCECE010	Support the holistic development of children in early childhood	C
	CHCECE011	Provide experiences to support children's play and learning	C
	CHCECE013	Use information about children to inform practice	C
	CHCLEG001	Work legally and ethically	C
	CHCPRT001	Identify and respond to children and young people at risk	C
	HLTAID004	Provide an emergency first aid response in an education and care setting	C
	HLTWHS001	Participate in workplace health and safety	C
	BSBWOR301	Organize personal work priorities and development	E
	CHCECE014	Comply with family day care administration requirements	E
	CHCPRP003	Reflect on and improve own professional practice	E
Pre-requisites	There are no pre-requisites for this qualification.		
Entry Requirements	<ul style="list-style-type: none"> Prospective students must be at least 18 years of age To assist prospective students to determine whether a course is suitable and appropriate for the individual needs, Angel Institute will conduct a Pre-Training Review Required to complete the Language Literacy and Numeracy (LLN) assessment, administered by and to the satisfaction of Angel Institute 		
Holiday Periods	There is no training and assessment scheduled during the following holiday periods: <ul style="list-style-type: none"> Public Holidays School Holidays 		
Training Arrangements	<p>Class sessions are planned to ensure that you have a mixture of practical and theoretical components and those classes cater for a wide variety of learning styles. Additionally, workplace practices and environments will be regularly simulated and used to conduct skills based assessments in accordance with unit requirements.</p> <p>Homework tasks may include research, readings from related textbooks and continuing to work on assessment tasks.</p> <p>Students are provided with the following textbooks to support their learning (these are not included in the tuition fees and need to be purchased additionally):</p> <p>2-PACK: The Big Picture 4e + Birth to Big School 4e</p>		
Placement Arrangements	This course requires students to complete a minimum of 120 hours of work placement. Angel Institute of Education will endeavor to find the placement center close to the student's residential location. Placement will be completed under the supervision of the center's supervisor. Work placement assessment tasks need to be completed for each unit which has a placement component.		
Additional Support	All students will complete a language literacy and numeracy assessment upon enrolment to determine their learning support needs. All students will be provided with a range of learning support options and resources to help you achieve competency. Where additional support needs have been identified an <i>Individual Support Plan</i> will be developed which may include: <ul style="list-style-type: none"> Mentoring from trainers Additional classes, tutorials and workshops 		

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	<ul style="list-style-type: none"> • Online support and exercises for some courses • Computer and technology support • Referral to external support services • Reasonable adjustment to assessments <p>Provision of additional support services will be provided where necessary to enable students to participate in the same way as any other person regardless of whether support services have been required.</p>
Assessment Arrangements	<p>Assessment will be conducted individually. You will be provided with a Student Assessment Booklet for each unit of competency/cluster/topic which includes:</p> <ul style="list-style-type: none"> • A full description of all assessment tasks for the unit of competency • Assessment instructions for each unit of competency • Assessment resources for each unit of competency • Details about when assessment will occur • Details about assessment submission <p>There are a variety of assessment methods used for this qualification including:</p> <ul style="list-style-type: none"> • Written questions • Projects • Case studies • Role Plays • Research • Reports <p>You will be required to complete assessments in class and there may be a need for some work to be done as homework, however this is not expected to exceed 6 hours per week.</p> <p>You will be advised by your trainer and assessor about the assessment requirements for each unit at the commencement of delivery for that unit. Submission of assessment tasks will be in person to the trainer/assessor .</p>
Course Credit	<p>Angel Institute of Education can grant you credit towards your course for units of competency that you have already completed with another RTO or authorised issuing organisation. We can also grant you Credit for subjects or units you have completed where equivalence can be established between the unit in your course, and the subject or unit you have completed.</p> <p>There is no charge to apply for Credit.</p> <p>To apply, fill in the Credit Application Form and submit it as part of your enrolment.</p> <p>*Please refer to your Student Handbook for more information on Course Credit.</p>
Recognition of Prior Learning (RPL)	<p>Recognition of Prior Learning (RPL) is a process where skills and knowledge that you have gained through work and life experience and other unrecognised training can be formally recognised.</p> <p>Angel Institute of Education has a process that has been structured to minimise the time and cost to applicants and provides a supportive approach to students wishing to take up this option. You should ideally apply for RPL at the time of enrolment but you may also apply up to 2 weeks into your course.</p> <p>During the entry process and interview stage Angel Institute of Education will discuss with you the process and options for RPL. Suitability is often determined on how much experience you have in a certain area, your work history and previous training. If RPL is determined as a possibility for you, you will be provided with a kit that will guide you in working through each unit to determine relevant skills and experience and identify whether you would be able to provide the required evidence.</p> <p>A trainer/assessor will be available to assist you throughout this process.</p>

Course Outline

CHC30113 Certificate III in Early Childhood Education and Care

	*Please refer to your Student Handbook for more information on RPL.							
Costs	<table border="1"> <tr> <td>Tuition Fees for Full Fee paying Students</td> <td>\$6496</td> </tr> <tr> <td>Tuition Fees for Government Funded Students (Eligibility Criteria Applies for skills first funding)</td> <td>\$0</td> </tr> <tr> <td>Book Fee (Students who wish to buy material from an outside supplier are not required to pay book fee)</td> <td>\$150</td> </tr> </table>		Tuition Fees for Full Fee paying Students	\$6496	Tuition Fees for Government Funded Students (Eligibility Criteria Applies for skills first funding)	\$0	Book Fee (Students who wish to buy material from an outside supplier are not required to pay book fee)	\$150
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<p>Payment Plan</p> <ul style="list-style-type: none"> State number and frequency of instalments \$ 10 monthly installments of \$649.6 each <p>RPL Costs: Application Fee - \$0 Charge per unit of competency - \$100 Nationally Recognised Training does not occur GST. Students will only be eligible to receive their qualification if fees have been paid in full and all course requirements have been met.</p> <p>*Please refer to your Student Handbook for our Fees and Charges Policy.</p>								
<p>Inclusions</p> <p>Unless otherwise specified, tuition fees include all the training and assessment as well as required resources and textbooks for students to achieve the qualification or course in which they are enrolling.</p> <p>Additional charges apply if students require:</p> <ul style="list-style-type: none"> Additional copies of a student’s qualification/record of results and/or statement of attainment. A cost of \$50 per document applies Additional copies of text books or any other learning and assessment. A fee of \$50 per text book <p>Other costs (not included) to be aware of:</p> <p>Please refer to the student handbook for guidance in relation to budgeting and planning</p> <ul style="list-style-type: none"> USB drives that students are required to use to submit their assessments. Students may bring their own or purchase nearby. Notebooks/pens/laptops* or other general stationary required for students to complete their work. 								
Selection Process	<p>You will be required to complete a language, literacy and numeracy (LLN) assessment prior to finalising your enrolment to ensure that the course is suitable for you and that Angel Institute of Education is able to meet your individual needs. The assessment includes a written test an interview to complete the verbal component of the test.</p> <p>If you do not achieve the required level in your LLN assessment Angel Institute will (where possible) provide student support measures. Where this is not possible your enrolment application will not be accepted in this instance and you will be referred to an appropriate external services or courses. You may reapply in the future once you have undertaken further language, literacy and numeracy skills training.</p>							

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How to apply	If you would like to enroll into the CHC30113 Certificate III in Early Childhood Education and Care please contact our office to obtain a prospective student form. Phone: 03 97925259 Email: info@angelinstitute.com.au 3/62 Robinson St, Dandenong, VIC, 3175 Once we receive your completed forms we will contact you to arrange an entry interview.
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If you would like to discuss this course in more detail, please call us for a confidential discussion on 0397925259

This course outline should be read in conjunction with Angel Institute of Education's Student Handbook.

Training is delivered with Victorian and Commonwealth Government Funding for eligible individuals.

Students with disabilities are encouraged to apply.

Angel Institute of Education works with marketing agents for student referrals. For more information visit

www.angelinstitute.com.au



NATIONALLY RECOGNISED
TRAINING